

NATIONAL JOINT
HEALTH, SAFETY AND ENVIRONMENT COMMITTEE MINUTES

Attendees

David Spillett	ENA
Andrew Kennedy (Phone)	Scottish Power
Doug Smart	EDF
Bud Hudspith	Unite
Jamie Reeve	ENA
Phil Swift	WPD
Mathew Lay	Unison
Ben Richards	Energy UK
Mike McDonald	Prospect

Item	Title
1.	Welcome and Introductions It was noted by all present of the very disappointing attendance of the meeting. Only 8 members in attendance: 1 x DNO rep 2 x Generation reps 3 x TU reps 3 x Trade Association reps EUK accepted the date change from the initially planned date minuted in September was unavoidable. David Spillett agreed that in the absence of a union chair he would take on the chair for this meeting.
2.	Apologies <ul style="list-style-type: none">• Chris Warburton• Geoff Earl• Daniel Shears• Lee Wallace• Paul Fiddler
3.	Minutes and actions of meeting held on 18th September 2019 (HESAC832) It was noted that Hex Chrome should have been removed from the agenda. DS agreed and as previously agreed this issue now sits with Energy UK's Safety Leaders Group and the Group would provide regular updates to the HESAC if and when there were any further developments. BH informed the

	<p>group that Hex Chrome has been identified in other sectors such as the Airline Industry.</p> <p>The majority of actions were noted as being a part of the agenda and thus were agreed to be raised later.</p>
4.	<p>National HESAC TOR - Update (HESAC834)</p> <p>At the previous meeting there were actions relating to aims and objectives and that the list of named individuals should be deleted.</p> <p>DS updated that there had been no feedback and recommended that the ToR should be accepted approved and placed on the HESAC website. There would be some form of end of year review of the ToR to see if it is still fit for purpose.</p> <p>There were points raised regarding the invitation of other organisations e.g. Renewable UK and Ofgem and how this would happen. DS responded by suggesting this is a responsibility of the committee secretary and would be invited to attend on a as need basis.</p> <p>Action: DS to publish the revised TOR to the National HESAC Website. There was a final change agreed on this point to note the difference between onshore and offshore, the ToR were thus agreed.</p>
5.	<p>2019 N HESAC Annual Report</p> <p>DS introduced the annual report draft contained within the papers of the meetings.</p> <p>The members agreed that this was pitched at the right level. Further work was required to update each subject matter. DS agreed to undertake the drafting and will circulate to the members for comment in advance of the next meeting.</p> <p>Action: DS to prepare final draft for comment by 31/01/2020</p>
6.	<p>Asbestos Guidance update</p> <p>BR updated them committee that the guidance has been prepared and has been circulated to Energy UK members. BH raised serious concerns that the unions have not been asked to contribute to the revision or indeed seen a copy of the new AMO guidance and as a result are liable to ignore the guidance completely without having the opportunity to comment on this latest version</p> <p>DS updated the committee on the work that ENA has been delivering. Work is proceeding and a trial of the new Asbestos template is underway. DS confirmed that the network operators have a suitable and sufficient risk assessments and safe systems of work to control any risk associated when working on equipment or assets containing asbestos.</p> <p>Action: BR to clarify the status of the recently revised AMO asbestos guidance and seek urgent understanding of who approved the issuing of the AMO guidance and report back to HESAC .With this information circulate the guidance to N HESAC.</p>
7.	<p>Occupational Health - Updates</p> <ul style="list-style-type: none"> • EMF Cohort Study <p>Outstanding action from previous meeting for Dr Hayley Tripp from NG to provide the committee with a update on EMF Cohort Study</p>

	<p>Action: ML to arrange for Dr Hayley Tripp to attend the next meeting of the HESAC.</p> <ul style="list-style-type: none"> • Energy UK <p>BR updated on the Energy UK OH perspective.</p> <p>Meeting in November, attempted relaunch of the group. This was disappointing and we now hope to merge it with the ENA's OH group subject to the approval of ENA SHE Committee..</p> <p>Energy UK have completed a RFI to member companies to establish their practices and we hope to work on the information from this this year.</p> <ul style="list-style-type: none"> • ENA <p>DS updated the group on the ENA OH group which last met in December.</p> <p>They have agreed to establish a Fatigue Management Taskforce. The aim is to invite stakeholders eg Trade Unions and Energy UK. This work will be deliverable during Powering Improvement Phase 3 and will commence in the very near future. Geoff Earl has agreed to chair this work</p> <p>There was a broad discussion on things that participants would like to see. A stress tool was noted as one option that interested a number of attendees. In particular internalising the process of identification of stress early. It was asked whether this would be an ENA or HESAC group, DS confirmed that this for now would be an ENA group.</p> <p>It was noted by most attendees present that the avoidance of stress is an area which as individual bodies we can improve upon.</p> <p>Action: DS to follow up with chair of the Task Force with regards to inviting TUs and Energy UK to the Task Force.</p>
8.	<p>Powering Improvement</p> <ul style="list-style-type: none"> • HSL Study Report <p>DS updated on the writing of the report – which he provided a printed version. He welcomed the feedback that he had had and stated that there was a good involvement from network and union members in the process, despite some issues with the contractor chosen.</p> <p>MMcd noted that unions are keen to pick this work up and raise it with individual companies.</p> <p>DS asked for any final feedback before publication which is expected Thursday 23 January.</p> <p>Action: DS to circulate a copy of the HSL report to stakeholders on 23/2/20</p> <ul style="list-style-type: none"> • 2020-2025 PI Strategy <p>DS updated on where we currently are with finalising the strategy and that he hopes to have a focused meeting on the 13th Feb to get this sorted.</p> <p>There was a discussion on whether HESAC (or by extension the HSE) could mandate targets on companies. BH made it clear that in other industries targets have been set. PS noted that there was no basis for this to take place, nor could he see WPD accepting this. There was an acceptance that non-numeric 'aspirations' were feasible but may not meet the HSE challenge.</p>

	<p>The meeting clarified that when discussing targets we are not saying 'blanket 5% reduction in X' rather we are discussing more granular targets in areas.</p> <p>Action: Work to finalise the PI Strategy is ongoing and DS will circulate the strategy to key stakeholders when draft is available.</p> <ul style="list-style-type: none"> • PI Champions 2020 <p>Still seeking a champion for this year, suggestions welcome</p> <p>Action: All members to consider new champion for 2020. The champion should be a senior director level and to have OH in there day to day responsibilities</p> <ul style="list-style-type: none"> • Communications Plan <p>ENA still working on this, they now have a new communication director. They are preparing for a Powering Improvement Phase 3 launch event in late Q1 2020.</p>
<p>9.</p>	<p>SHE Developments & Updates (By exception)</p> <ul style="list-style-type: none"> • ENA <p>DS updated the panel on the following environmental issues:</p> <p>Proposed changes to the EU Fluoride Gas Regulation (FGR). An ENA task force was established early last year to prepare an impact assessment on proposed changes to the FGR. The EU are proposing to change the FGR so that all new MV rated switchgear from a date to be agreed will be non SF6 technology. Substation footprints subsequent safety issues and additional costs are they key matters under consideration.</p> <p>PCB contamination of T&D Transformers Legislative changes to the EU POP regulations last year has resulted in the need for Network Operators to assess their assets to ensure they are PCB free or below 50ppm. Work is ongoing to resolve this.</p> <p>Excavated Road Spoil (Emergency works) ENA are collaborating with Streetworks UK and other main utilities to develop a protocol for the assessment of hazardous road spoil before disposing at landfill. This work is primarily to address the withdrawal of EA RPS 211 expected late April.</p> <ul style="list-style-type: none"> • Trade Unions <p>MMD raised issues that were more suggestions on future work. A follow up on welfare compliance – feedback from members that this has been patchy, in particular around nightwork.</p> <p>Secondly work around development of the sharing of best practice. Appetite to develop shared training. DS requested a better scope on what this would be useful to progress.</p> <p>There was a discussion on sharing investigation process – in particular the company role in sharing with Unions. It was asked how companies share data between each other for learning purposes. Both the ENA and EUK updated that they use Chatham house style discussions at meetings.</p>

	<ul style="list-style-type: none"> • Energy UK <p>BR and DSm updated on the work of the Energy UK Retail and Generation H&S forums. Generation alongside HexChrome is looking at Welding Fumes. EUK also have a set of safety rules principles that will be published in the near future. Retail are looking at issues such as two pliable connectors onto the meter.</p>
10.	<p>ENA & Energy UK LT and non LT accident and incident trends – Overview</p> <p>This was left over for discussion at the next meeting.</p> <p>Action: In the meantime DS, BR and MMc will consider preparing a ENA & Energy UK LT and non LT accident and incident reporting template.</p>
11.	<p>AOB</p> <p>The issue of HESAC chair was raised with Mike MacDonald and he was requested to consult with his superiors on whether a full time officer could take the chair.</p> <p>Action: MMc to report back to BR at the earliest opportunity with an update on TU nomination</p>
12.	<p>Date of Next Meeting</p> <p>13 May 2020 at Energy UK office London</p>